

CITY OF WILBURTON
REGULAR SCHEDULED MEETING
April 13, 2017

Public Notice posted April 11, 2017, 12:30p.m.
Front Entrance Door, Wilburton City Hall

The Wilburton City Council convened in a **Regular Scheduled Meeting** held on the 13th day of **April, 2017 at 5:30p.m.** in the Wilburton City Hall Council chambers; Mayor Stephen Brinlee presiding. Rev Richard Boggs, First Christian Church, opened the meeting with a prayer followed by Mayor Brinlee leading the assembly in the Pledge of Allegiance to the flag.

SWEAR IN: City Attorney Wes Brown swore in Councilman Terry Hayes, Ward 2, and Councilwoman Mae Mings, Ward 4, for a four-year term beginning this date.

ROLL CALL:

The stand in City Clerk conducted the roll call with members responding:

LITTLEJOHN	PRESENT	MINGS	PRESENT
HAYNES	PRESENT	KENDALL	PRESENT
SIMS	PRESENT		

PUBLIC HEARING: Mr. Danny Baldwin, Director, Kiamichi Economic Development District of Oklahoma (KEDDO), initiated the Public Hearing to determine if Wilburton should apply for the Oklahoma Department of Commerce (DOC) Community Development Block Grant (CDBG), initiated through KEDDO, for wastewater improvements as identified by the City Engineer from Information Solutions Group (replace 12 manhole covers and replace 4700 feet of pipe). Mr. Baldwin stated this grant was applied for last year; however, only 8 of the 64 submitted grants were funded. This is an opportunity to again request funding. While no matching funds from City are required, it would be helpful if the City offered a matching amount to indicate its willingness to gain the grant. A discussion followed with various points being made: those applications with matching dollars were the applications funded last year; there are parts which must be replaced, so if a grant is approved, that is less money from the working budget for the required repairs; and the city engineers will work with the City to scale back the repairs (reduce length of pipe) to allow more budget dollars for matching grant funds. It was determined the City, through KEDDO, will apply for the CDBG for wastewater improvements offering matching funds. The Public Hearing ended at 5:52pm.

CITIZEN COMMENTS: None

- 1. DISCUSS AND TAKE ACTION TO APPROVE THE MINUTES OF THE REGULAR CITY COUNCIL MEETING OF MARCH 9, 2017.**
- 2. DISCUSS AND TAKE ACTION TO APPROVE MARCH 2017 CLAIMS FOR PAYMENT.**
- 3. DISCUSS AND TAKE ACTION TO APPROVE PAYMENT OF PAYROLL APRIL 14 THROUGH MAY 11, 2017.**

MOTION BY LITTLEJOHN, SECOND BY HAYNES, TO COMBINE AND APPROVE THE FIRST THREE ITEMS ON THE AGENDA: APPROVE THE MINUTES OF MARCH 9, 2017 REGULAR MEETING; APPROVE PAYMENT OF CLAIMS FOR MARCH 2017; AND APPROVE PAYMENT OF PAYROLLS APRIL 14 THROUGH MAY 11, 2017.

Upon roll call, members present voted as follows:

LITTLEJOHN	Yes	MINGS	Yes
HAYNES	Yes	KENDALL	Yes
SIMS	Yes		

- 4. DISCUSS AND TAKE ACTION TO APPROVE ADOPTION OF THE CITIZENS PARTICIPATION PLAN FOR THE COMMUNITY DEVELOPMENT BLOCK GRANT FOR WATER/WASTEWATER ENGINEERING. Danny Baldwin, Dir KEDDO, presenting.** Mr. Baldwin stated this is the plan with the details of the application for the CDBG discussed during the Public Hearing.

MOTION BY HAYNES, SECOND BY LITTLEJOHN, TO APPROVE ADOPTING THE CDBG CITIZENS PARTICIPATION PLAN FOR WATER/WASTEWATER ENGINEERING.

Upon roll call, members present voted as follows:

LITTLEJOHN	Yes	MINGS	Yes
HAYNES	Yes	KENDALL	Yes
SIMS	Yes		

5. **DISCUSS AND TAKE ACTION TO APPROVE RESOLUTION 17-1207, SUPPORT APPLYING FOR CDBG FOR WATER/WASTEWATER ENGINEERING.** Mr. Baldwin stated this is a requirement for the submission of the CDBG as it states the City Council approves and supports the application of the CDBG for water/wastewater Engineering.

MOTION BY LITTLEJOHN, SECOND BY KENDALL, TO APPROVE RESOLUTION 17-1207, SUPPORTING APPLICATION FOR CDBG FOR WATER/WASTEWATER ENGINEERING.

Upon roll call, members present voted as follows:

LITTLEJOHN	Yes	MINGS	Yes
HAYNES	Yes	KENDALL	Yes
SIMS	Yes		

6. **DISCUSS AND TAKE ACTION TO APPROVE RESOLUTION 17-1208, SUPPORT CITY FUNDS EXPENDED FOR LEVERAGE OF CDBG GRANT FOR WATER/WASTEWATER ENGINEERING.** Mr. Baldwin stated this resolution is to indicate the leverage the City wishes to adopt. He reviewed the facts and opinions stated in the Public Hearing.

MOTION BY LITTLEJOHN, SECOND BY SIMS, TO APPROVE RESOLUTION 17-1208, SUPPORTING CITY FUNDS BE EXPENDED DOLLAR FOR DOLLAR FOR LEVERAGE OF CDBG FOR WATER/WASTEWATER ENGINEERING.

Upon roll call, members present voted as follows:

LITTLEJOHN	Yes	MINGS	Yes
HAYNES	Yes	KENDALL	Yes
SIMS	Yes		

7. **DISCUSS AND TAKE ACTION TO APPROVE CITY LAKE RENOVATION OPTION FOR CITY LAKE RENOVATION. Dale Burke, Infrastructure Solutions Group (ISG).** Mr. Burke reviewed the two National Resource Conservation Service (NRCS) options discussed in the 16 February 2017 Special City Council Meeting. He then reviewed the two options offered by his firm. He stated his conversations with the NRCS POC indicated the slip-lining option would work. NRCS engineers would require a test where a camera be inserted to ensure there are no obstructions in the pipe. Councilman Haynes asked about the cost; who pays for what? Mayor Brinlee stated 35% of cost is City's part. The time factor is now an issue; need to move forward on the project.

MOTION BY HAYNES, SECOND BY LITTLEJOHN, TO APPROVE OPTION IIIA OF ISG EXECUTIVE SUMMARY, SLIP-LINING EXISTING 16" CIP PIPE.

Upon roll call, members present voted as follows:

LITTLEJOHN	Yes	MINGS	Yes
HAYNES	Yes	KENDALL	Yes
SIMS	Yes		

8. **DISCUSS AND TAKE ACTION TO APPROVE APPOINTING MR. TERRY HAYNES TO THE WILBURTON HOUSING AUTHORITY (WHA) COMMISSIONERS BOARD TO REPLACE BOARD MEMBER JESSE JAMES.** Mr. Haynes discussed his living on property adjoining to WHA. He also mentioned that he has ideas for development of that east side of Wilburton to include a park for families. He stated if there were no legal issues with this, he is willing to serve on the Board, noting that he did not ask for this appointment. City Attorney Wes Brown opined he knew of nothing stating Mr. Haynes could not be appointed.

MOTION BY LITTLEJOHN, SECOND BY SIMS, TO APPROVE APPOINTMENT OF MR. TERRY HAYNES TO THE WILBURTON HOUSING AUTHORITY COMMISSIONERS BOARD.

Upon roll call, members present voted as follows:

LITTLEJOHN	Yes	MINGS	Yes
HAYNES	Yes	KENDALL	Yes
SIMS	Yes		

9. NEW BUSINESS

None.

10. ADJOURN:

MOTION BY LITTLEJOHN, SECOND BY HAYNES, TO ADJOURN AT 6:10pm.

Upon roll call, members present voted as follows:

LITTLEJOHN	Yes	MINGS	Yes
HAYNES	Yes	KENDALL	Yes
SIMS	Yes		

CINDEE BLANKENSHIP, City Clerk

STEPHEN BRINLEE, Mayor

ALLEN LITTLEJOHN, Ward 1

TERRY HAYNES, Ward 2

DOUG SIMS, Ward 3

MAE MINGS, Ward 4

JULIA KENDALL, Ward 5